



**Middlesex Community College
Business Skills Certificate
GRADUATION CHECKLIST – CATALOG YEAR 2016-17**

Deadline to Apply:
Fall: November 11, 2016
Spring/Summer: April 17, 2017

Graduation Year: 20____
Year of Catalog being used: _____

Requirements	Cr	Semester Taken	Grade
ACC* 115: Financial Accounting	4		
BBG* 115: Business Software Applications OR CST* 201: Intro to Management Information Systems	3		
BFN* 110: Personal Finance	3		
BMG* 202: Principles of Management	3		
BMG* 204: Managerial Communications OR COM* 173: Public Speaking	3		
ECN* 101: Principles of Macroeconomics OR ECN* 102: Principles of Microeconomics	3		
ENG* 101: Composition	3		
Business Elective	3		
TOTAL CREDITS	25		

NAME (as you would like it to appear on the Diploma) @ _____
BANNER ID

STREET ADDRESS TOWN ZIP PHONE#

Please be advised that your name and academic major will be printed in the commencement brochure and your academic major will be announced at the graduation ceremony if you choose to attend. Please notify the Records Office if you Do Not wish your information to be printed or announced.

Other college transfer credits to be used? Yes No Are they on file at MxCC? Yes No

Are you applying for more than one degree? Yes No If yes, which curriculum? _____

Graduation Requirements:

Have been met Will be met at the end of: Fall semester Spring Semester Summer Semester

ADVISOR'S SIGNATURE & DATE STUDENT'S SIGNATURE & DATE