



**Middlesex Community College**  
**Business Administration**  
 Associate in Science Degree  
**GRADUATION CHECKLIST**

This program is a **Transfer-Oriented Degree** that is intended to be completed before you continue your education at the baccalaureate level. Individual articulation agreements may exist with specific universities so that your degree is completely accepted with all credits transferring. Please check with your Academic Advisor to ensure you enroll in the appropriate courses to ensure seamless transfer to your intended transfer institution.

Category	Course	Cr	Semester Taken	Grade
<b>General Education Requirements for Transfer Programs (31-32 credits)</b>				
Aesthetic Dimensions Elective		3		
Historical Knowledge Elective		3		
Oral Communication	BBG* 115: Business Software Applications	3		
Quantitative Reasoning Elective	MAT*167: Principles of Statistics	3		
Scientific Knowledge Elective	At least one should have a laboratory component	7-8		
Scientific Reasoning Elective				
Social Phenomena (1 of 2)	ECN* 101: Macroeconomics	3		
Social Phenomena (2 of 2)	ECN* 102: Microeconomics	3		
Written Communication (1 of 2)	ENG* 101: Composition	3		
Written Communication (2 of 2)	ENG*102 Literature Composition	3		

<b>Program Requirements (30 credits)</b>				
Program Requirement	ACC* 113: Principles of Financial Accounting	3		
Program Requirement	BBG* 231: Business Law I OR BBG* 234: Legal Environment of Business	3		
Program Requirement	ACC* 117: Principles of Managerial Accounting	3		
Program Requirement	BMG*202 Principles of Management	3		
Program Requirement	BMK*201: Principles of Marketing	3		
Program Requirement	CST* 201: Intro to Management Information Systems	3		
Open Elective		3		
Program Requirement	BMG* 204: Managerial Communications	3		
Program Requirement	Directed BUS* Elective (Circle One) BES*118, BMG*210, BMG*220, BFN*201, BBG*234, BBG*294 OR BBG*295, MAT*158	3		
Program Requirement	Directed BUS* Elective (Circle One) BES*118, BMG*210, BMG*220, BFN*201, BBG*234, BBG*294 OR BBG*295, MAT*158	3		
<b>TOTAL CREDITS</b>		61-62		

- |   |   |
|---|---|
| BBG* 234: Legal Environment of Business | BBG* 294: Business Internship                   |
| BBG* 295: Cooperative Work Experience   | BES* 118: Small Business Management             |
| BFN* 201: Principles of Finance         | BMG* 210: Principles of Organizational Behavior |
| BMG* 220: Human Resource Management     | MAT* 158: Functions, Graphs, and Matrices       |

MIDDLESEX COMMUNITY COLLEGE

Deadline to Apply:

GRADUATION CHECKLIST

Graduation Year 20\_\_\_\_\_

Fall: November 10, 2017

2017-2018

Year of Catalog being used \_\_\_\_\_

Spring/Summer: April 16, 2018

Business Administration

NAME (as you would like it to appear on the Diploma) \_\_\_\_\_ @ \_\_\_\_\_ BANNER ID

STREET ADDRESS \_\_\_\_\_ TOWN \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE# \_\_\_\_\_

Please be advised that your name and academic major will be printed in the commencement brochure and your academic major will be announced at the graduation ceremony if you choose to attend. Please notify the Records Office if you \_Do Not wish your information to be printed or announced.

Other college transfer credits to be used? Yes  No  Are they on file at MxCC? Yes  No

Are you applying for more than one degree? Yes  No  If yes, which curriculum? \_\_\_\_\_

Graduation Requirements:

Have been met  Will be met at the end of: Fall semester  Spring Semester  Summer Semester

ADVISOR'S SIGNATURE & DATE \_\_\_\_\_

STUDENT'S SIGNATURE & DATE \_\_\_\_\_